

Service-Learning Activity: Requirements

All Students are required to complete a minimum of ten (10) hours of community service during the course of the semester. Neither activities that fulfill the requirements for detention (or the courts), nor those for which the student is paid, may be used for service-learning credit. In addition, it is critical that you understand that working “for free” at a business establishment (or for a private individual) *does not* constitute community service. You need to be looking at non-profit or community organizations. Finally, all activities must be verified with the teacher for approval prior to participation in the activity. Should you not do so, you run the risk of participating in an activity which garners you no credit.

DOCUMENTATION IS REQUIRED TO RECEIVE CREDIT FOR ALL ACTIVITIES. Documentation comes in the form of a letter from each organization to which you volunteered. The letter must:

- ☉ be produced on the official letter head of the organization (within reason)
- ☉ contain the total number of hours you completed for the organization
- ☉ contain a signature verifying that information (which cannot be a parent/relative)
- ☉ contain a telephone number where that contact person may be reached for verification

Documentation is the sole responsibility of the student. You need to make certain that your activity coordinator understands this requirement prior to your beginning your hours. Do not wait until you have completed the activity. Rather, as it is much more difficult to arrange for documentation after the fact, you should intend to leave the site of your activity with the letter(s) in hand. Trust me. Concerns about documentation should be discussed with the teacher prior to attending a function.

In addition to level of involvement, there are also different communities to which the student belongs – neighborhood, school, town, state, and nation. Students are encouraged to begin participating at those levels and in those communities where they are most comfortable, and then begin to reach out as their confidence grows.

All students are required to submit an experience paper based in their involvement activity.

Dates to remember:

<u>Item Due</u>	<u>Date Due</u>
Service-Learning Contract	28 Sept [FRI]
Documentation & Experience Paper	7 Jan 2008 [MON]

Experience Paper:

Your paper must be 2-4 typed (size 10 or 12 font) pages (double-spaced) with 1” margins on every side. Your grade for this assignment will be based on how thoroughly you cover the criteria enumerated below:

	[50 points]	Excellent	Good	Average	Weak	Poor	None
Each student will...							
...include a detailed summary of their SLA.	10	9	7	5	3	0	
...explain what they enjoyed/gained from the SLA.	10	9	7	5	3	0	
...relate the SLA to a government course.	10	9	7	5	3	0	
...analyze/evaluate the appropriateness of the SLA.	15	13.5	10.5	7.5	4.5	0	
...adhere to conventions of structure and mechanics.	5	4.5	3.5	2.5	1.5	0	